

Republic of the Philippines
CITY OF KORONADAL
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions, which are authorized to be filled, at the CITY GOVERNMENT OF KORONADAL in the CSC website:

HAZEL A. LEBANAN, MM

HRMO

Date:

February 10, 2023

No	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/Job Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Experience	Training	Eligibility	Competency (if applicable)	
1	Supervising Environmental Management Specialist	531	22	64,360.00	Bachelor~s degree relevant to the job	3 years of relevant experience	16 hours of relevant training	Career Service (Professional) Second Level Eligibility	None	City Environment and Natural Resources Office, City of Koronadal
2	Forester III	532	18	42,053.00	Bachelor~s degree in Forestry	2 years of relevant experience	8 hours of relevant training	RA 1080	None	City Environment and Natural Resources Office, City of Koronadal
3	Environmental Management Specialist II	533	15	32,957.00	Bachelor~s degree relevant to the job	1 year of relevant experience	4 hours of relevant training	Career Service (Professional) Second Level Eligibility	None	City Environment and Natural Resources Office, City of Koronadal
4	Local Disaster Risk Reduction and Management Officer IV	534	22	64,360.00	Bachelor's Degree	Three (3) years of relevant experience on DRRM	Sixteen (16) hours of relevant training on DRRM	Career Service (Professional) Second Level Eligibility	None	City Disaster Risk Reduction and Management Office, City of Koronadal
5	Local Disaster Risk Reduction and Management Officer I	535	11	24,300.00	Bachelor's Degree	None required	None required	Career Service (Professional) Second Level Eligibility	None	City Disaster Risk Reduction and Management Office, City of Koronadal
6	Project Development Officer III	536	18	42,053.00	Bachelor~s degree relevant to the job	2 years of relevant experience	8 hours of relevant training	Career Service (Professional) Second Level Eligibility	None	City Social Welfare and Development Office, City of Koronadal
7	Local Disaster Risk Reduction and Management Officer II	537	15	32,957.00	Bachelor's degree	One (1) year of relevant experience on DRRM	Four (4) hours of relevant training on DRRM	Career Service (Professional) Second Level Eligibility	None	City Social Welfare and Development Office, City of Koronadal
8	Administrative Aide IV (Driver II)	538	4	14,027.00	Elementary school graduate	None required	None required	Professional Driver~s License (MC 11, s. 1996- Cat. IV)	None	City Social Welfare and Development Office, City of Koronadal

No	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/Job Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Experience	Training	Eligibility	Competency (if applicable)	
9	Medical Technologist II	539	15	36,619.00	Bachelor's degree in Medical Technology or Bachelor of Science in Public Health	1 year of relevant experience	4 hours of relevant training	RA 1080	None	City Health Office, City of Koronadal
10	Administrative Aide IV (Driver II)	540	4	15,586.00	Elementary school graduate	None required	None required	Professional Driver's License (MC 11, s. 1996- Cat. IV)	None	City Health Office, City of Koronadal
11	Engineer III	529	19	46,221.00	Bachelor's degree in Engineering relevant to the job	2 years of relevant experience	8 hours of relevant training	RA 1080	None	City Building Official Office, City of Koronadal
12	Building Inspector	541	11	24,300.00	Bachelor's degree relevant to the job	None required	None required	Career Service (Professional) Second Level Eligibility	None	City Building Official Office, City of Koronadal
13	Engineer III	542	19	46,221.00	Bachelor's degree in Engineering relevant to the job	2 years of relevant experience	8 hours of relevant training	RA 1080	None	City Engineer Office, City of Koronadal
14	Architect II	543	16	35,705.00	Bachelor's degree in Architecture	1 years of relevant experience	4 hours of relevant training	RA 1080 (Architect)	None	City Engineer Office, City of Koronadal
15	Administrative Assistant I (Reproduction Machine Operator III)	544	7	16,758.00	Elementary School Graduate	None required	None required	None required (MC 11, s. 1996 - Cat. III)	None	City Engineer Office, City of Koronadal
16	Registration Officer IV	545	22	64,360.00	Bachelor's degree	3 years of relevant experience	16 hours of relevant training	Career Service (Professional) Second Level Eligibility	None	City Civil Registrar's Office, City of Koronadal
17	Registration Officer II	546	14	30,459.00	Bachelor's degree	1 year of relevant experience	4 hours of relevant training	Career Service (Professional) Second Level Eligibility	None	City Civil Registrar's Office, City of Koronadal
18	Administrative Assistant I (Reproduction Machine Operator III)	549	7	16,758.00	Elementary School Graduate	None required	None required	None required (MC 11, s. 1996 - Cat. III)	None	City Mayor's Office, City of Koronadal
19	Licensing Officer IV	562	22	64,360.00	Bachelor's degree	3 years of relevant experience	16 hours of relevant training	Career Service (Professional) Second Level Eligibility	None	Business Permit, Licensing and Franchising Division, City of Koronadal

No	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/Job Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Experience	Training	Eligibility	Competency (if applicable)	
20	Traffic Operations Officer III	551	18	42,053.00	Bachelor~s degree	2 years of relevant experience	8 hours of relevant training	Career Service (Professional) Second Level Eligibility	None	City Traffic Management Division, City of Koronadal
21	Nutrition Officer II	552	14	30,459.00	Bachelor~s degree relevant to the job	1 year of relevant experience	4 hours of relevant training	Career Service (Professional) Second Level Eligibility	None	City Nutrition Division, City of Koronadal
22	Administrative Officer IV (Supply Officer III)	553	18	42,053.00	Bachelor~s degree	2 years of relevant experience	8 hours of relevant training	Career Service (Professional) Second Level Eligibility	None	Bids and Awards Committee Secretariat Division, City of Koronadal
23	Security Officer I	560	11	24,300.00	Bachelor~s degree relevant to the job	None required	None required	Career Service (Professional) Second Level Eligibility	None	Civil Security Division, City of Koronadal
24	Administrative Aide IV (Driver II)	561	4	14,027.00	Elementary school graduate	None required	None required	Professional Driver~s License (MC 11, s. 1996- Cat. IV)	None	Civil Security Division, City of Koronadal
25	Internal Auditor III	554	18	42,053.00	Bachelor~s degree relevant to the job	2 years of relevant experience	8 hours of relevant training	Career Service (Professional) Second Level Eligibility	None	Internal Audit Services Division, City of Koronadal
26	Development Management Officer II	555	15	36,619.00	Bachelor~s degree relevant to the job	1 years of relevant experience	4 hours of relevant training	Career Service (Professional) Second Level Eligibility	None	Investment Promotion Division, City of Koronadal
27	Administrative Assistant I (Reproduction Machine Operator III)	556	7	16,758.00	Elementary School Graduate	None required	None required	None required (MC 11, s. 1996 - Cat. III)	None	Sports and Youth Development Division, City of Koronadal
28	Supervising Labor and Employment Officer	557	22	64,360.00	Bachelor~s degree	3 years of relevant experience	16 hours of relevant training	Career Service (Professional) Second Level Eligibility	None	Public Employment and Services Division, City of Koronadal
29	Administrative Assistant II (Administrative Assistant)	558	8	17,770.00	Completion of 2 years studies in college	1 years of relevant experience	4 hours of relevant training	Career Service (Subprofessional) First Level Eligibility	None	Public Employment and Services Division, City of Koronadal
30	Project Development Officer IV	559	22	64,360.00	Bachelor~s degree relevant to the job	3 years of relevant experience	16 hours of relevant training	Career Service (Professional) Second Level Eligibility	None	Special Project Division, City of Koronadal

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than March 20, 2023.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

The LGU - Koronadal City Highly encourage application from

No	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/Job Pay Grade	Monthly Salary	Qualification Standards				Place of Assignment
					Education	Experience	Training	Eligibility	

qualified PWD candidates, member of indigenous communities and those from any sexual orientation and gender identity (SOGI).

QUALIFIED APPLICANTS are advised to address their application to:

ATTY. ELIORDO U. OGENA

City Mayor

CMO, 3rd Floor, City Hall, City of Koronadal

chrmo_koronadal@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.