



Republic of the Philippines  
Province of South Cotabato  
City of Koronadal  
**OFFICE OF THE SANGGUNIANG PANLUNGSOD**  
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**EXCERPT FROM THE JOURNAL OF PROCEEDINGS OF THE REGULAR SESSION OF THE SANGGUNIANG PANLUNGSOD OF THE CITY OF KORONADAL, PROVINCE OF SOUTH COTABATO CONDUCTED VIA TELECONFERENCE HELD ON JUNE 29, 2021**

**Present:**

Hon. Peter B. Miguel	City Vice Mayor/Presiding Officer
Hon. Edwin G. Abris	SP Member
Hon. Jose Henry D. Aguirre	SP Member
Hon. Maylene May S. Bascon-De Guzman	SP Member
Hon. Handel Dee R. Cadellino-Cubilo	SP Member
Hon. Francis Ross S. Dideles	SP Member
Hon. Marie Antonina I. Hurtado	SP Member
Hon. James M. Lagasca	SP Member
Hon. Prechie Louella B. Ogoy	SP Member
Hon. Annabelle G. Pingoy	SP Member
Hon. Gregorio O. Presga	LnB Federation President/SP Member
Hon. Antonio S. Abing	IP Mandatory Rep/SP Member
Hon. Clarisse Mae T. Sorongon	SK Fed. President/SP Member

**Absent:**

Hon. Bernardo B. Hinay (OB-Banga, So. Cot.)	SP Member
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**ORDINANCE NO. 9**  
Series of 2021

**AN ORDINANCE CREATING THE POSITION OF PROJECT DEVELOPMENT ASSISTANT WITH SALARY GRADE (SG) 8 UNDER THE OFFICE OF CITY TOURISM AND CULTURAL AFFAIRS OFFICE IN THE CITY OF KORONADAL**

**Authors**

*Hon. Maylene May S. Bascon-De Guzman*

**Co-Authors**

*ALL SP Members*

**WHEREAS**, Section 458 of the Local Government Code of 1991 provides that the Sangguniang Panlungsod has the power to approve ordinances and pass resolutions necessary for an efficient and effective city government and in this connection shall determine the positions and the salaries, wages, allowances and other emoluments and benefits of officials and employees paid wholly or mainly from city funds;

**WHEREAS**, City Tourism and Cultural Affairs Office (CTCAO) was created through Ordinance No. 23, Series of 2020, which has a bounding duty to safeguard the authentic expressions, and customs of its amalgamated heterogeneous and indigenous cultural heritage, known as the "Tri-People" which epitomizes the ethos of Christian, Muslim and B'laan culture in this city and further strengthen and ensure preservation and promotions of our equally rich and variegated culture and birthright;

**WHEREAS**, to effectively fulfill such visions, it is a necessity to create the position of Project Development Assistant in the Office of the City Tourism and Cultural Affairs Office;

**NOW THEREFORE**, be it enacted by the Sangguniang Panlungsod of the City of Koronadal, Province of South Cotabato, in session duly assembled, that:

**Section 1. CREATION.** The Project Development Assistant with Salary Grade (SG) 8 under the Office of the City Tourism and Cultural Affairs Office is hereby created subject to the standards and guidelines prescribed by the Civil Service Commission and other concerned national government agencies.

## Section 2. QUALIFICATIONS, DUTIES AND FUNCTIONS

### Qualifications:

Education	: Completion of two (2) years studies in college
Experience	: One (1) year of relevant experience
Training	: Four (4) hours of relevant training
Eligibility	: Career Service (Sub-Professional) First Level Eligibility

### Generic Functions:

1. Support the Section Head in the implementation of the policies and programs for culture and the arts development.
2. Support the culture and arts section on planning of the city's priority agenda and in preparation of its long-term plans.
3. Support the Project Development Officer I in working with all stakeholders in promoting the conservation of cultural heritage.
4. Support the Project Development Officer I in formulating measures and policies especially on raising the level of awareness on the importance of Culture and the Arts.
5. Support in the coordination with the various arts and letters organizations, individuals and cultural engineers for the conservation, development and promotion of local cultural heritage.
6. Help in collaborating with the local culture and arts council and other national line agency partners in assisting the community to develop its cultural capabilities.
7. Support the various programs of the different cultural communities in all barangays in identifying their cultural resources in retrieving their traditions, values and ways of governance.
8. Assist in the preparation of the budget proposals on culture and arts development.
9. Perform other functions as may be assigned by the head of office.

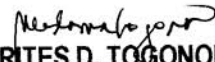
**Section 3. FUNDING.** The fund needed/required for the position of Project Development Assistant shall be taken from the appropriated budget duly enacted for the purpose and/or succeeding Annual Budget, subject to the limitations prescribed by the Republic Act No. 7160.

**Section 4. REPEALING CLAUSE.** All ordinances, executive orders, issuances, rules and regulations inconsistent with the provisions of the ordinance are hereby repealed or amended accordingly.


**Section 5. SEPARABILITY CLAUSE.** If, for any reason, any part or provision of this ordinance is declared invalid or unconstitutional, any part or provision not affected thereby shall remain in full force and effect.

**ENACTED** this 29<sup>th</sup> day of June 2021, in the City of Koronadal, Province of South Cotabato.

CERTIFIED CORRECT:

  
**MARITES D. TOGONON**  
Secretary to the Sanggunian

ATTESTED:

  
**PETER B. MIGUEL, M.D., FPSO-HNS**  
City Vice Mayor/Presiding Officer

APPROVED:

  
**ATTY. ELIORDO U. OGENA**  
City Mayor