



Bid Notice Abstract

Invitation to Bid (ITB)

Reference Number	10850752
Procuring Entity	CITY OF KORONADAL, SOUTH COTABATO
Title	ITB-KOR: 24-06-0075 CGSO - PROCUREMENT FOR THE SUPPLY & DELIVERY OF CONSOLIDATED OFFICE SUPPLIES – 2nd QUARTER 2024, CITY OF KORONADAL
Area of Delivery	South Cotabato

Solicitation Number:	ITB-KOR: 24-06-0075 CGSO	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Public Bidding	Bid Supplements	0
Classification:	Goods	Document Request List	3
Category:	Office Supplies and Devices	Date Published	14/05/2024
Approved Budget for the Contract:	PHP 1,096,330.00	Last Updated / Time	14/05/2024 00:00 AM
Delivery Period:	30 Day/s	Closing Date / Time	04/06/2024 01:00 AM
Client Agency:			
Contact Person:	ARCH. MARVIN V. ALEGRIA BAC Chairperson Bids and Awards Committee (BAC) Office 3F, Room 301, New City Hall, General Santos Drive, Brgy. Zone III, Koronadal City South Cotabato Philippines 9506 63-83-2281742 63-83-2281742 lgubackor@gmail.com		

Description

INVITATION TO BID FOR THE PROCUREMENT FOR THE SUPPLY & DELIVERY OF CONSOLIDATED OFFICE SUPPLIES – 2nd QUARTER 2024, CITY OF KORONADAL

1. The City Government of Koronadal, through the ANNUAL BUDGET 2024, intends to apply the sum of ONE MILLION, NINETY-SIX THOUSAND, THREE HUNDRED THIRTY PESOS (PHP 1,096,330.00), being the Approved Budget for the Contract (ABC) to payments under the contract for PROCUREMENT FOR THE SUPPLY & DELIVERY OF CONSOLIDATED OFFICE SUPPLIES – 2nd QUARTER 2024, CITY OF KORONADAL with Project Identification Number: ITB-KOR: 24-06-0075 CGSO. Bids received in excess of the ABC shall be automatically rejected at bid opening.

2. The City Government of Koronadal, now invites bids for the above Procurement Project. Delivery of the Goods is required within the maximum of THIRTY (30) Calendar Days from the receipt of the Notice to Proceed (NTP). Bidders should have completed, within TEN (10) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is open to all interested bidders, whether local or foreign, subject to the conditions for eligibility provided in the 2016 revised IRR of RA No. 9184.

4. Interested Bidders may obtain further information from City Government of Koronadal and inspect the Bidding Documents at the address given below during office hours from 14 MAY 2024 to 12:00 NN, 04 JUNE 2024.

5. A complete set of Bidding Documents may be acquired by interested Bidders during office hours from 14 MAY 2024 to 12:00 NN, 04 JUNE 2024 from the given address and website below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Five Thousand Pesos (Php 5,000.00).

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS), provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

6. The City Government of Koronadal will hold a Pre-Bid Conference on 21 MAY 2024, 2:00 PM at the Bids and Award Committee (BAC) Office, 3F, Room 301, New City Hall, Purok Villegas, Brgy. Zone III, City of Koronadal, which shall be open to all prospective bidders.

Subject to the availability of internet, bidders who will opt to attend the Pre-bid Conference via Zoom Teleconference may connect using the following link and details:

Zoom Link:

<https://us02web.zoom.us/j/86921805678?pwd=K3MrWjNzbWxzNFBnMS9mM1pFcE0rUT09>

Meeting ID: 869 2180 5678

Passcode: 379097

7. Bids must be duly received by the BAC Secretariat at the office address indicated below through MANUAL SUBMISSION AND/OR ONLINE OR ELECTRONIC SUBMISSION on or before 04 JUNE 2024, 12:00 NN. Late bids shall not be accepted.

8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14.

9. BID OPENING shall be on 04 JUNE 2024, 02:00 PM at the Bids and Award Committee (BAC) Office, 3F, Room 301, New City Hall, Purok Villegas, Brgy. Zone III, City of Koronadal. Philippine Standard Time (PST) observed at the BAC Office shall be followed as the official time. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.

ONLINE BID DOCUMENTS SHALL BE SENT THRU ELECTRONIC MAIL @ lgubackor@gmail.com ; All documents should be in a PORTABLE DOCUMENT FORMAT (.pdf) file format; Maximum document resolution is 240 dpi (DOTS PER INCH) compressed in a PASSWORD ENCRYPTED file compression programs stated below:

- WINZIP
- WINRAR

Online submission of bids is allowed provided that it must be digitally signed. An electronic copy that cannot be opened or is corrupted shall be considered NONRESPONSIVE and, thus, automatically disqualified.

Subject to the availability of internet, bidders who will opt to attend the Bid Opening via Zoom Teleconference may connect using the following link and details:

Zoom Meeting:

<https://us02web.zoom.us/j/88240063835?pwd=YUdXK0I4bmF6eGROVWdIUEY0TVZiZz09>

Meeting ID: 882 4006 3835

Passcode: 394542

10. The City Government of Koronadal reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

11. For further information, please refer to:

MS. ARLENE P. AYOYON
Supervising Administrative Officer
Head- BAC Secretariat
Bids and Awards Committee (BAC) Office
3/F, Room 301, New City Hall, Purok Villegas,
Brgy. Zone III, City of Koronadal
Tel. No. (083) 228-1737

12. You may visit the following websites:

For Downloading of Bidding Documents: <https://www.philgeps.gov.ph>

For Online Bid Submission, email us at: lgubackor@gmail.com

SGD

Ar. En.P. MARVIN V. ALEGRIA, FUAP, PIEP

BAC Chairperson

Line Items

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	ITB-KOR: 24-06-0075 CGSO - PROCUREMENT FOR THE SUP	ITB-KOR: 24-06-0075 CGSO - PROCUREMENT FOR THE SUPPLY & DELIVERY OF CONSOLIDATED OFFICE SUPPLIES – 2nd QUARTER 2024, CITY OF KORONADAL	1	Lot	1,096,330.00

Pre-bid Conference

Date	Time	Venue
21/05/2024	1:00:00 PM	Bids and Awards Committee (BAC) Office 3F, Room 301, New City Hall, General Santos Drive, Brgy. Zone III, Koronadal City

Other Information

ACTIVITIES SCHEDULE:

1. Issuance of Bid Documents: 14 MAY – 04 JUNE, 2024
2. Pre-Bid Conference: 21 MAY 2024, 2 PM
3. Submission of Bids: UNTIL 12 NN, 04 JUNE, 2024
4. Opening of Bids: 04 JUNE, 2024, 2PM

Created by ARCH. MARVIN V. ALEGRIA

Date Created 13/05/2024

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